



Dear Family and Friends of The Arc-NEPA,

The global COVID-19 outbreak is affecting us all, as *citizens*, as *families*, and as *colleagues*. It is our duty, to do what is within our means to prevent the spread of the virus.

Our first priority is to ensure the health and safety of our consumers and employees. Accordingly, we have decided to **temporarily offer remote work opportunities with limited office hours in the administrative offices and close adult day program**. Our residential homes are working under very strict safety protocols which include sanitation areas, dedicated staff to ensure safety, and enhanced daily cleaning practices. There will be no visitors received in the Administrative office. If you leave a message on our main phone line, a staff person will make every effort to return your call within 24 hours.

Please connect with us on social media (Facebook) for any questions you may have. As we navigate these uncertain times, we continue to send well wishes to all caretakers, nurses, doctors, first responders, and other professionals and volunteers who continue to show commitment in the face of these challenges. Our *hearts* and *thoughts* go out to those who have been directly affected by COVID-19 and their families, and we wish them peace and healing to make a full recovery.

We are committed to the people we serve and their families and we want this temporary closure to help reduce the spread of the harmful Coronavirus so we can return to regular programming.

Stay well and enjoy the sunshine. Thank you for your continued thoughts and support.

Sincerely Yours,

Maryclaire Kretsch

Executive Director

